

ATTENTION: All Domestic Insurers

FROM: Joseph DiMemmo, CPA *gd*
Deputy Insurance Commissioner

DATE: September 16, 2019

**RE: Corporate Governance Annual Disclosure ("CGAD")
Template**

40 PA C.S. §3901 et seq. requires domestic insurers, or an insurance group when PA serves as the lead state regulator, to provide information annually regarding their corporate governance framework, policies, practices and related matters to the Pennsylvania Insurance Department.

To assist companies with this reporting requirement, the department is providing a CGAD template. Companies may choose to utilize this standardized template, or they can use their own format for reporting purposes. The template can be found on the Pennsylvania Insurance Department's website at:

<https://www.insurance.pa.gov/Companies/FilingRequire/Pages/default.aspx>

The first CGAD submission is due to the Pennsylvania Insurance Department by June 1st, 2020. The submission should be directed to the attention of the assigned financial analyst for the domestic company or group at: Pennsylvania Insurance Department, Financial Analysis Division, 1345 Strawberry Square, Harrisburg, PA 17120.