AGENDA
PENNSYLVANIA HEALTH INSURANCE EXCHANGE AUTHORITY BOARD MEETING

Date: October 15, 2019
Time: 1:00 p.m.
Location: Rachel Carson Building, 12th floor conference room, 400 Market St., Harrisburg, PA 17101

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call
- Paula Sunshine, IBC
- Sheryl Kashuba, UPMC Health Plan
- Tia Whitaker, PACHC
- Antoinette Kraus, PHAN
- Mark Nave, Highmark
- Jessica Brooks, Pittsburgh Business Group on Health
- Todd Shamash, CBC
- Laval Miller-Wilson, PA Health Law Project
- Dr. Rachel Levine, DOH
- Secretary Teresa Miller, DHS
- Commissioner Jessica Altman, PID

1.03 Approval of Previous Meeting's Minutes
- **Recommended Motion**: To approve as true, correct and accurate the minutes recording the events, actions and details of the Tuesday, September 10, 2019 Public Meeting of the Pennsylvania Health Insurance Exchange Authority Board.

1.04 Announcement of Executive Sessions
- Executive Sessions of the Pennsylvania Heath Insurance Exchange Authority Board were held at the conclusion of the Tuesday, September 10, 2019 Public Meeting of the Pennsylvania Health Insurance Exchange Authority Board and on Friday, October 11, 2019 for the purpose of discussing confidential matters involving contract negotiations and potential litigation.

1.05 Opportunity for Public Comment
- Please note that public participation is permitted at this meeting, as required by the Sunshine Act, 65 P.S. § 280.1. In the absence of official policy relating to public comment at Board meetings (which the Board anticipates will be
forthcoming), and to ensure the orderly progress of today’s meeting, all comments should be directed to the Chairperson, and should be limited to no more than five (5) minutes in duration. Questions asked of the Chairperson or the Board as part of public comment may or may not be addressed at the meeting.

2.00 Action/Discussion Items by the Board

2.01 Conflict of Interest Discussion and Resolution

- **Recommended Motion:** To adopt the Conflict of Interest Resolution (as attached) to govern the processes relating to votes and actions of Members of the Pennsylvania Health Insurance Exchange Authority Board.

2.02 Authority Personnel Updates

- Hiring of Kyrie Perry as Authority’s Director of External Affairs at an annual salary of $120,001.00;
- Hiring of Jennifer Lloyd as Authority’s Project Manager at an annual salary of $70,000.00;
- Chief Technology Officer search status;
- Chief Financial Officer search status; and
- Chief Counsel search status and provision for legal support in the interim.

2.03 Hiring of Additional Authority Personnel

- **Recommended Motion:** To approve the recruitment and selection of persons by the Executive Director into the following positions for the Authority at salaries to be negotiated by the Executive Director of the Authority:
  - Director of Operations;
  - Up to three Business Analysts;
  - Policy Analyst; and
  - Administrative Assistant.

2.04 Discuss Technology Platform Implementation Needs

- Quality Assurance and Testing support needs for 2020 implementation

2.05 Discuss Status of State-Based Exchange – Federal Platform Activities

- User Fee Collection in 2020
- SBE-FP Blueprint Application Activities
  - Assister Registration and Training Compliance
  - Oversight and Monitoring Plan
  - Open Enrollment Readiness Review (OERR)
2.06 Discussion of Board Governance and Upcoming Activities

- Input on bylaws drafting
- Officers and subcommittees
- Discussion of Upcoming Board Schedule and Tasks

3.00 Adjournment

- **Recommended Motion**: To adjourn this meeting of the Pennsylvania Health Insurance Exchange Authority Board.