

BID INFORMATION MEMORANDUM

Fixed-Price Competitive Bid Solicitation

FORMER VANDERMARK CITGO

932 Main Street, Bentleyville, Washington County, Pennsylvania

PADEP Facility ID # 36-82402 – PAUSTIF Claim # 2004-0073(S)

USTIF understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting	7
Number of bids received	3
Number of administratively complete bids	2
List of firms submitting bids	CORE Environmental Services, Inc. Letterle & Associates, Inc. United Environmental Group, Inc.

This was a Fixed-Price Competitive Bid for the Completion of an Additional Site Characterization and Evaluation of Remedial Alternatives. As this was a Defined Scope of Work solicitation, cost was the most heavily weighted evaluation criteria; however, not the sole criteria for the selection of the successful bidder. Bidder demonstration of an understanding of the nature of the problem, bidder’s technical approach towards solving the problem and bidder qualifications and experience were also part of the evaluation criteria.

The range in cost between the 2 complete bids was \$ 86,219.38 to \$ 189,561.24. Based on the numerical scoring, 1 of the 2 bids was determined to meet the “Reasonable and Necessary” criteria established by the Regulations and was deemed acceptable to the evaluation committee for USTIF funding. The claimant has reviewed the bids and has informed the Fund that he has selected an acceptable bidder.

The bidder selected by the claimant was Letterle & Associates, Inc. with a Base Contract Bid Price of \$ 86,219.38.

Following are some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in future solicitations.

GENERAL COMMENTS REGARDING EVALUATED BIDS

- Bidders were required to provide a demonstration of an understanding of the site conditions, the problems to be addressed and detailed descriptions of how they would complete the required work scope. Not all bidders did so.
- The RFB required that groundwater samples be collected using Low-flow groundwater purging/sampling techniques, consistent with EPA's April 1996 Low-Flow (Minimal Drawdown) Ground-Water Sampling Procedures (EPA/540/S-95/504). Some bidder's proposed sampling techniques that did not follow the specified methodologies and demonstrate a lack of understanding and familiarity with the methodologies required to be used.
- Not all bidders provided the required discussion of plans for, or quotations for, the completion of pilot testing, nor any discussion of how site appropriate remedial alternatives would be identified and evaluated. Consequently, those proposals which did not include those required items were considered to be nonresponsive to the requirements of the bid and insufficient to meet the goals and requirements of the Site Characterization Plus required by the RFB.
- Some bidders did not include all of the required sampling in their bids.
- Not all bidders provided proof of insurance with their bid submittals, as required by the RFB.
- Not all bidders provided the 2 concise case histories of projects that they have completed which they considered to be similar to the project being bid upon, as required by the RFB.