

## BID INFORMATION MEMORANDUM

Fixed Price Competitive Bid Solicitation

LOVEDALE SUNOCO

2004 Lincoln Boulevard, Elizabeth, Allegheny County, Pennsylvania

PADEP Facility ID # 20-07225 – PAUSTIF Claim # 2009-0164(S)

USTIF understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting	11
Number of bids received	9
Number of administratively complete bids	9
List of firms submitting bids	Chambers Environmental Group, Inc. CORE Environmental Services, Inc. DHI Engineering & Environmental Services, Inc. DMS Environmental Services, LLC EnviroTrac Environmental Services Harris Environmental, Inc. KU Resources, Inc. Letterle & Associates, LLC Mountain Research, LLC

This was a Fixed Price Competitive Bid for a Defined Scope of Work, so price was the most heavily weighted evaluation criteria; however, not the sole criteria for the selection of the successful bidder. The range in cost between the 9 bids was \$ 32,7142.44 to \$ 102,302.31. Based on the numerical scoring, 2 of the 9 bids were determined to meet the “Reasonable and Necessary” criteria established by the Regulations and were deemed acceptable to the evaluation committee for UTIF funding. The claimant reviewed and selected the acceptable bid.

**The bidder selected by the claimant was Letterle & Associates, LLC with a Bid Price of \$ 33,458.40.**

Following are some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in future solicitations.

### **GENERAL COMMENTS REGARDING EVALUATED BIDS**

- Bidders must provide a demonstration of an understanding of the site conditions, the problems to be addressed and detailed descriptions of how they will complete the required work scope. Some of the bid packages submitted provided little or no discussion of the site history and prior site investigations, and as such provided only little or no demonstration of an understanding of the site conditions. Additionally, some submitted bids did not clearly address any concerns regarding access, rights-of-ways and/or utilities that could impact the investigations.
- Bidders should provide a detailed description of the sampling methodologies and data acquisition methods that they will use; some did not.
- The RFB provided detailed discussions of the well construction and sampling methods to be used. Some bidder's proposed well constructions and samplings did not follow the specified methodologies; and, some bidders did not demonstrate an understanding of the methodologies required to be used.
- The RFB clearly stated that all soil borings and monitoring well installations be supervised and overseen by a Pennsylvania Registered Professional Geologist. Not all bidders proposed to have a PG supervise and oversee the soil borings and well installations.
- Equipment decontamination by rinsing in tap water is not an acceptable method.
- Bidders must provide proof of insurance with their bid submittals. Simply stating that a bidder will meet or exceed the insurance requirements if awarded the contract is not sufficient. Some bidders did not have the required levels and types of insurance coverages specified by the RFB.
- Bidders must clearly state whether or not they accept the standard contract.