

To: All Licensed Insurance Companies

From: Jessica Altman, Insurance Commissioner

Date: March 19, 2020

Re: Notice to Insurance Companies Regarding Filings.

Due to the COVID-19 pandemic, the Commonwealth of Pennsylvania Insurance Department (PID) may be limited in its ability to receive and process paper filings. While PID believes that there will be minimum disruption to Department operations, PID is issuing this notice to provide additional information. Questions beyond those covered here may be directed to ra-in-analysis.com or ra-in-companylicense@pa.gov, as applicable.

In an effort to prevent further disruption of the business being conducted by our insurance companies and other licensees, the Office of Corporate and Financial Regulation will, for a limited time, accept filings electronically. Financial analysis filings should be forwarded via email to your assigned financial analyst with copies to the supervisor and to Kim Rankin (krankin@pa.gov) and may be in Word, Excel, or PDF format. All licensing filings should be directed to Karen Feather (kfeather@pa.gov).

In addition to filings made to the Office of Corporate and Financial Regulation, PID is aware that other paper filings are sent to this office in the ordinary course of business. We strongly encourage that an electronic file be sent in addition to the paper filing so as to allow PID to more quickly access the filing and processes it.

Lastly, at this point, the Department would request insurers and other licensees review the filings which they currently have pending with PID as well as any filings which are currently planned. PID requests that any filings which are not immediately necessary be withdrawn and any planned filings be held until further notice. To reiterate, the Department will maintain its current functions and PID does not anticipate any curtailment of the Department's ability to maintain these functions. We merely request that you cooperate with the Department to ensure that essential filings receive timely review.

If a particular filing is to be accompanied by a filing fee, please include a copy of the check along with the electronic filing. The hardcopy of the original filing and the filing fee should be mailed to the same address as you ordinarily mail to. However, please note that the check may not be deposited immediately.

Issued X

Jessica Altman, Insurance Commissioner